



Bangladesh Accreditation Council

Discipline/Subject Specific Requirements for Accreditation of Academic Program

Discipline/Subject: Arts

Standard 1: Governance

Criterion 1.5: The HEI/PoE has a documented class size policy and maintains class size that is appropriate for effective management of the teaching-learning-assessment to ensure better attainment of learning outcomes.

Bachelor's Program

Class size (number of students in a theoretical class): Maximum 40 per section

Class size (number of students in a practical class): Maximum 20 per group

Standard 4: Curriculum

Criterion 4.2: Curriculum aims at producing graduates focusing on graduate profile/attributes, that are defined following the identified needs of the stakeholders and learning domains in the QF of Bangladesh for higher education.

Graduate Attributes for Bachelor's Degree Program:

1. Contemporary and historical knowledge of the subject
2. Language communication skills (at least in Bangla & English)
3. ICT skills
4. Values, ethics, academic misconduct and culture
5. Team building/Leadership skills
6. Creativity and innovation
7. Problem solving skills
8. Research skills

Graduate Attributes for Master’s Degree Program:

1. Recent developments of subject knowledge
2. Professional communicative skills
3. Research methodology and its application
4. Team building/Leadership skills
5. Entrepreneurship skills
6. Lifelong learning

Criterion 4.7: In case of Bachelor degree program curriculum of the program includes minimum 25% of total credits for general education courses with clearly defined course learning outcomes and mapped with PLOs and learning domains of QF. In case of Master’s degree program curriculum of the program includes minimum 10% of total credits for general education courses with clearly defined course learning outcomes and mapped with PLOs and learning domains of QF.

List of general education courses but not limited to:

1. English Reading and Writing Skills	14. Career Planning and Development
2. English Speaking and Listening Skills	15. Public Administration
3. English for Professional Purposes	16. Marketing
4. Literatures in English	17. Public Finance
5. Bangla Literature	18. Entrepreneurship Development
6. Foreign Language other than English	19. Psychology
7. Values and Ethics	20. Geography
8. Social Studies	21. Climate Change and Environment
9. Economics	22. ICT
10. Political Economy	23. Science in Daily Life
11. History of Political Theory	
12. International Relations	
13. Development Studies	

(Note: PoE will select appropriate general education courses considering the GA and PLO)

Criterion 4.9: Provisions of internship/project/dissertation/field work/work integrated learning opportunities are included in the curriculum.

BA: Internship/project/dissertation/field work (minimum 2 credits)

MA: Dissertation (mandatory for thesis group students)/Internship (4 credits minimum; word limit: 10, 000 words minimum)

Standard 6: Student Admission & Support Services

The HEI/PoE must set appropriate entry requirements and select the right candidates for a particular program under a fair and transparent admission policy. Students must have adequate and appropriate supports for better attainment of learning outcomes, exploring potentials, molding personality and preparing them for the real-life situation with sense of responsibility and integrity.

Criterion 6.1: The HEI/PoE maintains a clearly defined and well-communicated admission policy with transfer and withdrawal provisions, entry requirements that reflect the level of qualifications required to match with the nature of the discipline and mission of the PoE. Admission policy is effective to select students who have potentials and are able to afford the academic load to complete the program successfully.

Requisite qualifications for admission in the Bachelor Degree (Undergraduate) program: Qualifications, GPA and selection procedure will be decided by the concerned universities)

SSC/Equivalent: completed (GPA will be decided by the concerned university)

HSC/Equivalent: completed (GPA will be decided by the concerned university)

Admission Selection Procedure: Selection procedure will be decided by the concerned universities. It may be done centrally through MCQ and/or written exams and/or oral or a combination of different assessment methods. If needed individual departments can take a separate test to check if the student is good enough.

Requisite qualifications for admission in the Master's Degree (Graduate) program:

1. Should have at least CGPA 3 out of 4 in BA examination
2. Written admission test if needed
3. Student should submit a written (maximum 1000 words) Statement of Purpose (SOP) to the concerned admission committee of the particular department.
4. SOP related interview will be held by the concerned admission committee of the particular department

Criterion 6.7: PoE ensures and facilitates the participation of students in co-curricular activities and community services under the management of the HEI on a regular basis to promote creativity, social responsiveness, leadership qualities, values, molding personality towards holistic development.

List of co-curricular activities to support the defined Graduate Attributes (GA) but not limited to:

- Debates
- Activities run by different clubs of the department (like Sports club, Cultural club, Debating club, Drama club, Film club, English Language club, Literary club,

Environment Awareness club, Career club etc.) can be assessed through assignments or projects (minimum 1 credit).

- Competitions (Essay/story writing, Photography, Poster display etc.). Workshops, seminars and webinars on recent trends.
- Social welfare activities associated with orphanages, old age homes, prisons, third gender community, refugee camps, NGOs etc.
- Study tours

(Note: POE will ensure/confirm students' participation in appropriate co-curricular activities)

Standard 7: Faculty and Professional Staff

The HEI/PoE must have a policy to ensure the availability of adequate qualified faculty and professional staff with reasonable teacher student ratio.

Criterion 7.8: The PoE maintains ideal combination of faculty with 10% Professor, 20% Associate Professor, 40% Assistant Professor and 30% Lecturer with reasonable teacher student's ratio, depending on the nature of discipline, as necessary for effective teaching learning in the academic program/discipline.

Teacher-Student ratio: 1:15

Standard 8: Facilities & Resources

The HEI/PoE must ensure availability and access to the appropriate and adequate facilities & resources necessary for effective teaching learning and research depending on the nature of discipline and program.

Criterion 8.4: Laboratory facilities, instructional technology & software, IT learning facilities that are identified through curriculum mapping as necessary to attain the defined learning outcomes of program and course(s) and to conduct research are in good condition with appropriate safety measures, appropriate, adequate and accessible when needed by the students and faculty members under a policy that ensures timely repair/replacement, supply and continuous improvement.

List of Laboratories:

- Language Lab to accommodate at least 30 students
- Computer Lab to accommodate at least 30 students

List of instructional technology and software (IT facilities) for both teachers and students:

- Online library access, both on and off campus
- Access to international journal