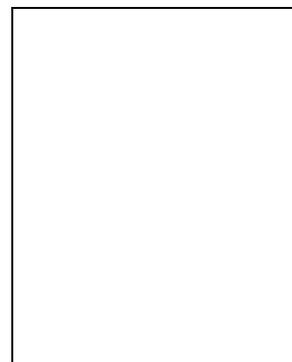




Bangladesh Accreditation Council

Profile of Academic Auditor



1. Name: Dr. Razina Sultana

2. Employment Record:
(starting with the latest)

Designation	Name of the Organization	Duration
Professor	Jagannath University, Dhaka, Bangladesh	12 December 2020 to date
Associate Professor	Jagannath University, Dhaka, Bangladesh	1 January 2012 to 11 December 2020
Lecturer and Assistant Professor	Ministry of Education, People's Republic of Bangladesh	14 August 1996 to 31 December 2011
Program Officer (Research and Information)	Rangpur Dinajpur Rural Service (RDRS)	15 May 1993 to 5 May 1994

3. Academic Credentials
(starting with the latest)

Degree	Subject	Name & Address of the Institution
PhD	Child Caring and Career Limitations among the Working Mothers in Dhaka City	Department of Social Work, Rajshahi University Rajshahi, Bangladesh
MPhil	Employment of Women and Their Empowerment: An Analytical Study of Dhaka	Institute of Bangladesh Studies, Rajshahi University, Rajshahi.
Master of Social Science (MSS)	Social Welfare	Institute of Social Welfare and Research, University of Dhaka
Bachelor of Social Science (BSS)	Social Welfare	Institute of Social Welfare and Research, University of Dhaka

4. Training/workshop on Quality Assurance attended as participant
(starting with the latest)

QA Areas	Organized by	Year & Duration
Are Your Online Students Engaged	Strategic Planning and Quality Assurance Division, UGC	26-28 November, 2020 6 hours
Training on Stress Management Worked as coordinator	IQAC, JnU	3 February 2020
Workshop on Project Completion Report	QAU, UGC	June 2018
Workshop on Curriculum Format	QAU, UGC	17 May 2017
Web-based Monitoring Information Management	Higher Education Quality Enhancement Project (HEQEP), UGC Bangladesh	28 January 2016
Training for the Panel Reviewers	Higher Education Quality Enhancement Project (HEQEP), UGC Bangladesh	30 August 2015
Professional Development Program on Quality Assurance in Higher Education	Asian Institute of Technology, Bangkok	23 March-1 April 2015

5. Training/workshop on Quality Assurance organized as resource person
(starting with the latest)

QA Areas	Organized by	Year & Duration
Training on Preparing SAR and Improvement Plan	IQAC, Barisal University	16.11.2021 (One day)
Workshop on Curriculum & Accreditation, Department of Political Science	IQAC, Jagannath University	21.01.2021 (One day)
Workshop on Curriculum & Accreditation, Department of Economics	Do	18.01.2021 (One day)
Workshop on Curriculum & Accreditation, Department of Zoology	Do	13.01.2021 (One day)
Workshop on Curriculum & Accreditation, Department of Chemistry	Do	11.01.2021 (One day)
Workshop on Curriculum & Accreditation, Department of Management	Do	10.01.2021 (One day)
Workshop on Curriculum & Accreditation, Department of Accounting and Information	Do	03.01.2021 (One day)

Systems		
Workshop on Curriculum & Accreditation, Dept of English	Do	03.03.2020 (One day)
Workshop on Curriculum & Accreditation, Dept .of Bangla	Do	02.03.2020 (One day)
Training on Stress Management	Do	22.09.2019 (One day)
Training on Stress Management	Do	04.08.2019 (One day)
Training on Research Methodology in the Humanities	Do	29.07.2019 (One day)
Training on Stress Management	Do	28.07.2019 (One day)
Training on Research in Life Science: Scope and Analysis of Data	Do	25.07.2019 (One day)
Training on Research in Life Science: Scope and Analysis of Data	Do	24.07.2019 (One day)
Training on Research Methods in Business Studies	Do	23.07.2019 (One day)
Training on Research for Science Disciplines: Objective & Methodology	Do	18.07.2019 (One day)
Training on Research for Science Disciplines: Objective & Methodology	Do	17.07.2019 (One day)
Training on Qualitative & Quantitative Techniques in Research	Do	14.07.2019 (One day)
Training on Qualitative & Quantitative Techniques in Research	Do	10.07.2019 (One day)
Workshop on Challenges of Implementing the PSAIP & Action Plan to Adopt	Do	08.10.2018 (One day)
Training on Public Procurement Procedure	Do	4 October 2018 7 October 2018 (Two days)
Workshop on Completion of IQAC Project: Action Plan to Adopt	Do	1-3 October 2018 (Three days)
Training on Effective Teaching	Do	27 Sept 2018 30 Sept. 2018 (Two days)
Training on Financial Management & Exam Rules & Regulation	Do	19-20 September 2018 (Two days)
Training on Job Responsibility & Importance of Ethics	Do	16.09.2018 (One day)
Training on Financial Management and Exam Rules & Regulation	Do	30.06.2018 (One day)

Training on Office Management & Importance of Ethics	Do	29.06.2018 (One day)
Training on Use of Statistics in Research	Do	28.06.2018 (One day)
Training on How to Prepare an Improvement Plan	Do	27.06.2018 (One day)
Training on How to Prepare an Improvement Plan	Do	26.06.2018 (One day)
Training on Good Governance	Do	30.04.2018 (One day)
Experience Sharing Workshop on Quality Assurance in Higher Education	Do	05.04.2018 (One day)
Training on Office Management	Do	3-4 April 2018 (One day)
Workshop on Developing Curriculum Preparing Lesson Plane and Outcome based Learning	Do	25.03.2018 (One day)
Training on How to Prepare an Improvement Plan	Do	13-14 March 2018 (Two days)
Training on Ethical Values in Higher Educational Institute	Do	11.03.2018 (One day)
Training on Ethical Values in Higher Educational Institute	Do	11.02.2018 (One day)
Workshop on Developing Curriculum, Preparing Lesson Plan & Outcome based Learning	Do	11.12.2017 (One day)
Workshop on Developing Curriculum, Preparing Lesson Plan & Outcome based Learning	Do	10.12.2017 (One day)
Training on Ethical Values in Higher Educational Institute	Do	04.12.2017 (One day)
Workshop on Developing Curriculum, Preparing Lesson Plan & Outcome based Learning	Do	24-26 September 2017 (Three days)
Workshop on Developing Curriculum, Preparing Lesson Plan & Outcome based Learning	Do	20-22 August 2017 (Three days)
Training on Post Self Assessment Improvement Plan & Out-come based Learning	Do	03.08.2017 (One day)
Workshop on Developing Curriculum & Lesson Plan	Do	02.08.2017 (One day)
Training on Improvement Plan &	Do	08.05.2017

Curriculum Development		(One day)
Seminar on Progress of QA Activities at Jagannath University	Do	15.04.2017 (One day)
Workshop on Assessment & Quality Assurance in Higher Education	Do	22.02.2017 (One day)
Experience Sharing Workshop on External Peer Review	Do	15.02.2017 (One day)
Workshop on Self Assessment & the Role of IQAC in Establishing QA Culture	Do	15.11.2016 (One day)
Workshop on Self Assessment Report Writing	Do	26.04.2016 (One day)
Training on QA in Higher Studies and Self Assessment Procedure	Do	17.02.2016 (One day)
Workshop on Quality Assurance in Higher Studies and self Assessment	Do	28.10.2015 (One day)
Workshop on Quality Assurance in Higher Education and Self Assessment	Do	12 - 13 October, 2015 (Two days)
Self Assessment Related Issue	Do	16.02.2015 (One day)

6. Experience in Institutional Peer Review under College Education Development Project (CEDP), Ministry of Education

Name of the Institution	Worked as	Dates of EPR
Dhaka Commerce College, Dhaka	QA Expert & Team Leader	7 – 9 November 2023
Siddheswari Girls' College, Dhaka	QA Expert	17 – 19 October 2023

7. Experience in External quality assessment/External Peer Review of academic program (starting with the latest)

Academic Program	Worked as	Dates of EPR
Department of Marketing University of Barishal (BU)	QA Expert	20 –22 June 2023
Department of Management Studies University of Barishal (BU)	QA Expert	14 –16 June 2023
Department of Urology, BSMMU	Local QA Expert	7-9 October 2018
Department of English University of Development Alternative (UODA)	Local QA Expert & Team leader of EPRT	10–12 September 2018
Department of Accounting and	Local QA Expert &	18–20 April 2018

Information Systems Begum Rokeya University, Rangpur (BRUR)	Team leader of EPRT	
Department of Economics, BRUR	Local QA Expert & Team leader of EPRT	15– 17 April 2018
College of Nursing (CON) International University of Business Agriculture and Technology (IUBAT)	Local QA Expert & Team leader of EPRT	27 – 29 March 2018
Department of Mathematics Shahjalal University of Science and Technology (SUST), Sylhet, Bangladesh	Local QA Expert	07-09 March 2018
Department of Film & Media Stamford University Bangladesh (SUB)	Local QA Expert	3 - 5 February 2018
Department of Islamic Studies University of Chittagong	Local QA Expert	30 December 2017 - 1 January 2018
Department of International Relations University of Chittagong	Local QA Expert	27 –29 December 2017
Department of Zoology Jahangirnagar University (JU)	Local QA Expert	10-13 January 2017
Department of Psychology Rajshahi University	Local QA Expert	27 - 29 December
Department of Economics Dhaka University	Local QA Expert	4 – 6 October 2016
Institute of Education and Research (IER), University of Dhaka	Local QA Expert	1 – 3 October 2016
Department of International Relations University of Dhaka	Local QA Expert	27 -29 September 2016

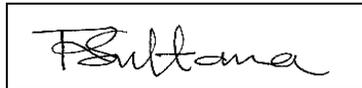
8. Other experience that best illustrates your capability as QA professional
(starting with the latest)

I worked as an Additional Director of IQAC since October 2014 and was involved with all QA related activities from the very beginning of IQAC project.

9. Cell no: +880 1712828554

10. E-mail: sultana_razina@yahoo.com

Signature:



Date: 20.03.2025