

Ref: 36.09.0000.003.29.003.11.249

Date: 09/11/2021

Subject: **The 37<sup>th</sup> Understanding Training on ISO/IEC 17025:2017**

Bangladesh Accreditation Board (BAB) is going to organize three day-long **37<sup>th</sup> Understanding Training on ISO/IEC 17025:2017**- General requirements for the competence of Testing and Calibration Laboratories in Dhaka. The course details are given below:

**A. COURSE TITLE:**

**The 37<sup>th</sup> Understanding Training Course on ISO/IEC 17025:2017**- General requirements for the competence of Testing and Calibration Laboratories. Course ID. 21112505

**B. AIMS & OBJECTIVES**

- To give overall idea about ISO/IEC 17025:2017 and BAB accreditation process.

**C. DATE & TIME: 23-25 November 2021. 09:00-17:00.**

**D. VENUE:** NPO Seminar Hall, Annex Building of the Ministry of Industries  
91, Motijheel C/A, Dhaka-1000

**E. RESOURCE PERSONS:**

- **Mr. Md. Nasirul Islam**, Deputy Director, BAB
- **Mr. Md. Mahbubur Rahman**, Deputy Director, BAB
- **Mr. Monirul Hoque Pasha**, Assistant Director, BAB
- **Mr. Md. Towhidur Rahman**, Assistant Director, BAB
- **Mr. Mohammed Abbas Alam**, Assistant Director, BAB

**F. COURSE COORDINATOR**

**Mr. Md. Nasirul Islam**, Deputy Director, BAB  
Tel: 880-2-9513224, Mob: 01819953977  
Fax: 880-2-9513222, Email: [nasir@bab.gov.bd](mailto:nasir@bab.gov.bd)

**G. COURSE OUTLINE:**

The course covers:

- Interpretation of the clauses of ISO/IEC 17025:2017
- BAB accreditation process and related policy documents

**H. TARGET PARTICIPANTS:**

- Laboratory experts/technical personnel who are dealing with testing, calibration and laboratory quality management related activities such as, internal audit etc.
- Researchers/ Scientists/ Academicians/ consultants dealing with research, development and laboratory quality management related activities.

**I. MINIMUM QUALIFICATIONS:**

- Should be Science graduate; preferably having working experience in laboratory.

**J. NUMBER OF PARTICIPANTS: 25; first come first serve basis.**

**K. REGISTRATION deadline: 13 November 2021, early registration encouraged. Without the confirmation from BAB by mail or phone no one should deposit money for registration.**



**L. REGISTRATION:**

- **Registration fee:** BDT 6,000.00 (Six Thousand) + 15% VAT (BDT 900.00 in separate challan form available at [www.bab.gov.bd](http://www.bab.gov.bd))
- **Payment method:**
- Payment shall be made after confirmation from BAB
- BDT 6000.00 in favor of **Bangladesh Accreditation Board, Sonali Bank, Shilpa Bhaban Corporate Br. Dhaka.**
- **Pay Order** within Dhaka City Corporations and **Demand Draft (DD)** outside of Dhaka City Corporation.
- 15% VAT (BDT 900.00 ) to be paid to any branch of **Bangladesh Bank or Sonali Bank Limited** in Challan Form available in BAB website notice section. (Challan Code: 1-1133-0010-0311)
- Soft copy of both the pay order/DD and VAT Challan copy have to be submitted to BAB by mail and main copy on first day of training. **Registration would be confirmed only after receiving the payment.**
- **Please contact:** Mr. Md. Saiful Islam, Accountant, BAB, Mobile; 01741574609  
(Only for payment related issues)

**M. FINAL ACCEPTANCE:** BAB will accept only the first 25 applicants based on *first come first serve* basis who meet(s) the desired criteria.

**N. CONTACT:**

<b>Mr. Md. Towhidur Rahman</b> Assistant Director Bangladesh Accreditation Board (BAB) Tel: 880-2-9586092 Mob: 01818502735 Fax: 880-2-9513222 Email: <a href="mailto:towhid@bab.gov.bd">towhid@bab.gov.bd</a>	<b>Mr. Md. Nasirul Islam</b> Deputy Director Bangladesh Accreditation Board (BAB) Tel: 880-2-9513224 Mob: 01914663639 Fax: 880-2-9513222 Email: <a href="mailto:nasir@bab.gov.bd">nasir@bab.gov.bd</a>
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If you are interested to nominate or register, please fill in the online Training Registration Form available under section training section of BAB website.

[www.bab.org.bd](http://www.bab.org.bd) → Training → Training Registration → Select the specific training

**Applicants who applied for 36th Understanding Training on ISO/IEC 17025:2017 don't need to apply again.**

With regards



**Md. Monwarul Islam**  
Director General (Additional Secretary)  
Phone: 9513221