

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Department of Archaeology  
F-4/A, Agargaon Administrative Area  
Sher-e-Banglanagar, Dhaka-1207.  
www.archaeology.gov.bd

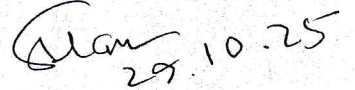
No. 43.23.0000.000.123.08.0001.2004-

Dated: October, 2025.

**Government Order**

Mrs. Shamim Khatun, Upper Division Assistant, Department of Archaeology, Dhaka, Ministry of Cultural Affairs, Bangladesh has been granted earned leave (ex-Bangladesh) for traveling to Saudi Arabia for 17 (Seventeen) days from 11-11-2025 to 27-11-2025 or from the date of commencement of journey. This leave is granted to perform Holy Umrah in Saudi Arabia under the following terms and conditions:

- She will draw her pay and allowance in local currency. No part of it should be drawn in foreign currency;
- All the related expense of the travel will be borne by herself;
- There will be no financial involvement of Bangladesh Government;
- She will not be allowed to stay abroad more than the approved period.

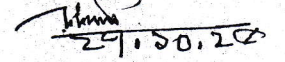
  
29.10.25

(Sabina Alam)

Director General (Additional Secretary)

Phone: 02-41024650

e-mail: director\_general@archaeology.gov.bd

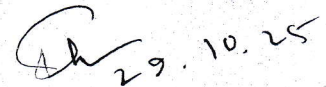
  
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No. 43.23.0000.000.123.08.0001.2004-1438(9)

Dated: 29 October, 2025.

Copy for kind information and necessary action to (not in line with the seniority)

- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia.
- Director General, Department of Immigration and Passport, Sher-e-Bangla Nagar, Dhaka.
- P.S. to Secretary, Ministry of Cultural Affairs, Dhaka (For kind information).
- Chief Accounts and Finance Officer, Ministry of Cultural Affairs, Segunbagicha, Dhaka.
- Visa Officer, Saudi Arabia High Commission, 40/2, Madani Sarani, Dhaka-1212.
- Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
- Archaeological Chemist, Department of Archaeology, Dhaka.
- Assistant Director (Sanskrit), Department of Archaeology, Dhaka (to publish on the website).
- Accounts Officers, Department of Archaeology, Dhaka.
- Mrs. Shamima Khatun, Upper Division Assistant, Department of Archaeology, Dhaka.
- Master File.

  
29.10.25

(Sabina Alam)

Director General (Additional Secretary)

Phone: 02-41024650.