



Ashuganj Power Station Company Ltd.
(An Enterprise of Bangladesh Power
Development Board)
Ashuganj, Brahmanbaria-3402
Administration Section
www.apscl.gov.bd



Record Number: 27.25.1233.000.219.08.0050.17.110

Date: 09/04/2026

Office Order (Ex-Bangladesh leave)

With the approval of the competent authority Mr. Md. Helal Uddin (Employee ID: 0306120071), Junior Foreman (Electrical), Sub-Station (Old Plant) Zone-C Section of Ashuganj Power Station Company Ltd. (APSCCL) has been granted Ex-Bangladesh leave for performing the Holy Hajj in Saudi Arabia (KSA) from 24/04/2026 to 07/06/2026 or 45 (Forty Five) days when the tour actually starts in order to make overseas travel under the following terms & conditions:

1. He will draw his pay and allowances in local currency. There will be no financial involvement of the company in this regard;
2. All expenses will be borne by himself;
3. He will not stay abroad beyond the approved period;
4. This period of stay will be deducted as per section 5.9 of the service rules of APSCCL.

সংযুক্তিঃ

- (1) অনুমোদনপত্র ও সংশ্লিষ্ট কাগজপত্র

S. M. Zakir

09-04-2026

Salauddin Mohammad Zakir

Manager (HR & Admin)

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Date: 09/04/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Deputy Secretary & Executive Director (Admin/HR), Office of the Executive Director (Administration/HR), Ashuganj Power Station Company Ltd.;
2. Superintending Engineer, SE (E and I&C Maintenance) Zone-C Office, Ashuganj Power Station Company Ltd.;
3. Chief Staff Officer (XEN), Managing Director Office, Ashuganj Power Station Company Ltd. (For the kind information to Managing Director);
4. Deputy Manager (HR & Admin), HR-2 (Labour, Welfare and Payroll), Ashuganj Power Station Company Ltd.;
5. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka, ;

6. Mr. Md. Helal Uddin (Employee ID: 0306120071), Junior Foreman (Electrical), Sub-Station (Old Plant) Zone-C Section, Ashuganj Power Station Company Ltd. (APSCL) and
7. Office/Personal copy, .



A handwritten signature in black ink, appearing to read 'Obaid Ullah Jaki', positioned above the printed name.

09-04-2026

Md. Obaid Ullah Jaki
Deputy Manager (HR & Admin)