



Ashuganj Power Station Company Ltd.
(An Enterprise of Bangladesh Power
Development Board)
Ashuganj, Brahmanbaria-3402
Administration Section
www.apscl.gov.bd



Record Number: 27.25.1233.000.211.08.0021.17.188

Date: 13/10/2025

Office Order

With the approval of the competent authority Ms. Khadeza Islam (Employee ID: 1206120088), Senior Assistant Cum Computer Operator of Ashuganj Power Station Company Ltd. (APSCCL) has been granted Ex-Bangladesh leave for treatment of her son in India from 16/10/2025 to 14/11/2025 or 30 (Thirty) days when the tour actually starts in order to make overseas travel under the following terms & conditions:

1. The period of stay (including the transit period) will not be treated as an official duty;
2. There will be no connection with APSCCL regarding local or foreign currency expenses;
3. She will not be allowed any salary and allowance in foreign currency;
4. She will return to APSCCL immediately after availing of the leave granted to her; and
5. This period of stay will be deducted as per section 5.9 of the service rules of APSCCL.

In her absence, Mrs. Bithi Rani Debnath, Senior Assistant Cum Computer Operator, APSCCL will hold the charge in addition to her duties of APSCCL.

13-10-2025

Mohammad Anamul Haque
Deputy General Manager (HR & Admin)
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dgmhradmin@apscl.org.bd

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Date: 13/10/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Deputy Secretary & Executive Director (Admin/HR), Office of the Executive Director (Administration/HR), Ashuganj Power Station Company Ltd.;
2. Chief Staff Officer (XEN), Managing Director Office, Ashuganj Power Station Company Ltd.;
3. Airport Manager, Hazrat Shahjalal International Airport, Dhaka;
4. Deputy Manager (HR & Admin), HR-1 (Recruitment & Promotion), Ashuganj Power Station Company Ltd.;
5. Ms. Khadeza Islam, Senior Assistant Computer Operator, HR-2 (Labour, Welfare and Payroll), Ashuganj Power Station Company Ltd.;
6. Ms. Bithi Rani Debnath, Senior Assistant Computer Operator, HR-2 (Labour, Welfare and Payroll), Ashuganj Power Station Company Ltd.;
7. The High Commission of India, Dhaka, Bangladesh. and
8. Personal/Office Copy, .



A handwritten signature in black ink, consisting of a stylized 'O' followed by a horizontal line.

13-10-2025

Md. Obaid Ullah Jaki
Deputy Manager (HR & Admin)