

Ashuganj Power Station Company Ltd

Power Plant Training Centre (PPTC)

Annual Training Plan 2022-23

Human Resource Development Division, APSCL

Name of the Month	Sl. No.	Course Code	Course Name	Duration (Day)	No. of Participant	Target group	Training period (DD/MM/YY)	
July 2022	1	OHS-2	Security, Firefighting, and safety Procedure for security staff.	2	12	Staff	20/7/2022	21/7/2022
	2	OJT-5	Power plant operation On-Job Training (400MW East project)	42	38	Officer + Staff	23/7/2022	7/9/2022
	3	OM-6	E-Filing	1	12	Staff	27/7/2022	
August 2022	4	OPN-5	Operation of Power Plant Challenges and Mitigation	1	45	Officer	6/8/2022	
	5	IT-3	Cyber Security Awareness (Batch-1)	1	54	Officer /Staff	7/8/2022	
	6	PM-3	PPR-2008 & DFP-2017	1	25	Officer	28/8/2022	
	7	IT-3	Cyber Security Awareness (Batch-2)	1	77	Officer /Staff	31/8/2022	
September 2022	8	PM-4	PPR-2008 & Financial Analysis	1	25	Officer	11/9/2022	
	9	OM-11	জাতীয় শুদ্ধাচার কর্মপরিকল্পনা	1	40	Officer	24/9/2022	
	10	OM-8	ই-গভর্নেন্স ও উদ্ভাবন কর্মপরিকল্পনা	1	40	Officer	24/9/2022	
	11	OM-7	অভিযোগ প্রতিকার ব্যবস্থাপনা সংক্রান্ত কর্মপরিকল্পনা	1	43	Officer	26/9/2022	
	12	OM-10	তথ্য অধিকার কর্মপরিকল্পনা	1	43	Officer	26/9/2022	
	13	OM-9	সেবা প্রদান প্রতিশ্রুতি কর্মপরিকল্পনা	1	40	Officer	27/9/2022	
October 2022	14	OPN-1	Power Plant Operation (Part-1: GT & HRSG)	2	15	Staff	10/10/2022	11/10/2022
	15	OM-6	E-Filing	1	12	Officer	16/10/2022	
	16	PM-3	PPR-2008 & DFP-2017	1	45	Officer	23/10/2022	
	17	MM-1	Mechanical Maintenance works of BFP, CEP, ACWP/OCWP, CCWP & CWP	2	20	Staff	24/10/2022	25/10/2022
	18	EM-1	Electrical Maintenance works of Generator, SFC, SEE & DC power system.	2	20	Staff	29/10/2022	30/10/2022
November 2022	19	OM-7	অভিযোগ প্রতিকার ব্যবস্থাপনা সংক্রান্ত কর্মপরিকল্পনা	1	25	Officer	5/11/2022	
	20	OM-9	সেবা প্রদান প্রতিশ্রুতি কর্মপরিকল্পনা	1	25	Officer	5/11/2022	
	21	OM-10	তথ্য অধিকার কর্মপরিকল্পনা	1	25	Officer	5/11/2022	
	22	OHS-1	Occupational Health, Safety & Environment, First Aid & Fire Fighting.	2	25	Officer	8/11/2022	9/11/2022
	23	OHS-2	Security, Firefighting, and safety Procedure for security staff.	2	15	Staff	15/11/2022	16/11/2022
	24	OPN-2	Basic Operation Principle of Water Treatment Plant	2	20	Staff	27/11/2022	28/11/2022
	25	OM-6	E-Filing	1	12	Officer	29/11/2022	

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December 2022	26	OM-1	APSCL Employees Service Rules Laboure Law and Corporate Relationship.	1	25	Staff	5/12/2022	
	27	OM-8	ই-গভর্নেন্স ও উদ্ভাবন কর্মপরিকল্পনা	1	25	Officer	10/12/2022	
	28	OM-11	জাতীয় শুদ্ধাচার কর্মপরিকল্পনা	1	25	Officer	10/12/2022	
	29	RE-1	Renewable Energy Technologies	1	25	Officer	11/12/2022	
	30	PM-1	Electronic Government Procurement (e-GP). PPR-2008 PPA-2006 and Delegation of Financial Power-2017.	2	25	Officer	18/12/2022	19/12/2022
	31	O & M-2	Operation and Maintenance works of Transformers, 400V, 6.6KV, 11KV, 132kV, 230KV, 400KV bus system & GIS.	2	20	Staff	21/12/2022	22/12/2022
	32	MM-1	Mechanical Maintenance works of BFP, CEP, ACWP/OCWP, CCWP & CWP	2	20	Officer	26/12/2022	28/12/2022
	33	IR-1	৪র্থ শিল্প বিপ্লবের চ্যালেঞ্জ মোকাবেলায় করণীয়	1	30	Officer	29/12/2022	
January 2023	34	OHS-1	Occupational Health, Safety & Environment, First Aid & Fire Fighting.	1	20	Staff	2/1/2023	
	35	OM-1	APSCL Employees Service Rules Laboure Law and Corporate Relationship.	1	25	Officer	4/1/2023	
	36	O & M-6	Operation and Maintenance of HVCB, GCB, Unit Transformer, Unit Auxiliary Transformers & EDG	2	25	Officer	10/1/2023	11/1/2023
	37	OPN-3	Power Plant Operation (Part-2: ST & BOP)	2	25	Staff	17/1/2023	18/1/2023
	38	OM-11	জাতীয় শুদ্ধাচার কর্মপরিকল্পনা	1	25	Officer	21/1/2023	
	39	OM-10	তথ্য অধিকার কর্মপরিকল্পনা	1	25	Officer	21/1/2023	
	40	OM-8	ই-গভর্নেন্স ও উদ্ভাবন কর্মপরিকল্পনা	1	25	Officer	21/1/2023	
	41	OHS-3	LoTo, Work Permit, Crane Operation	1	20	Officer /Staff	22/1/2023	
	42	O & M-3	Operation and Electrical Maintenance works of BFP, CEP, CCWP, ACWP/OCWP, Instrument Air Compressor & CWP.	2	20	Officer	24/1/2023	25/1/2023
February 2023	43	IT-1	Computer Training on MS office, Word, Excel, and Power Point, APSCL Website.	1	12	Officer /Staff	5/2/2023	6/2/2023
	44	FM-1	Financial Management for Power Sector	1	25	Officer	7/2/2023	
	45	EM-2	Introduction and Working Principle of a Smart Grid.	1	20	Officer	9/2/2023	
	46	OHS-2	Security, Firefighting, and safety Procedure for security staff.	2	15	Staff	12/2/2023	13/2/2023
	47	OM-8	ই-গভর্নেন্স ও উদ্ভাবন কর্মপরিকল্পনা	1	25	Officer	25/2/2023	

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February 2023	48	OM-10	তথ্য অধিকার কর্মপরিকল্পনা	1	25	Officer	25/2/2023	
March 2023	49	OPN-1	Power Plant Operation-1 (GT & HRSG)	2	20	Officer	7/3/2023	8/3/2023
	50	O & M-1	Operation and Maintenance of Sub-station	3	20	Officer	12/3/2023	14/3/2023
	51	MM-2	Mechanical Maintenance works of Gas Turbine, Steam Turbine & HRSG.	3	20	Staff	18/3/2023	20/3/2023
	52	IR-1	৪র্থ শিল্প বিপ্লবের চ্যালেঞ্জ মোকাবেলায় করণীয়	1	30	Officer	22/3/2023	
	53	OM-6	E-Filing	1	12	Staff	28/3/2023	
April 2023	54	EM-3	E & IC works on SPPA T3000	3	15	Officer	2/4/2023	4/4/2023
	55	O & M-4	Electrical & Mechanical Maintenance works of HVAC system of a power plant.	2	20	Staff	12/4/2023	13/4/2023
	56	OM-1	APSCS Employees Service Rules Laboure Law and Corporate Relationship.	1	20	Officer /Staff	16/4/2023	
	57	IT-2	Digital Office Solution	2	20	Officer / Staff	19/4/2023	20/4/2023
	58	EM-2	Introduction and Working Principle of a Smart Grid.	1	20	Officer	25/4/2023	
	59	OM-11	জাতীয় শুদ্ধাচার কর্মপরিকল্পনা	1	40	Officer	29/4/2023	
	60	OM-8	ই-গভর্নেন্স ও উদ্ভাবন কর্মপরিকল্পনা	1	40	Officer	29/4/2023	
May 2023	61	O & M-5	Operation & Maintenance works of Lube oil Supply & Cooling Water System in a power plant.	2	20	Officer	10/5/2023	11/5/2023
	62	RE-1	Renewable Energy Technologies	1	25	Officer	13/5/2023	
	63	OPN-3	Power Plant Operation (Part-2: ST & BOP)	2	20	Officer	17/5/2023	18/5/2023
	64	OHS-1	Occupational Health, Safety & Environment, First Aid & Fire Fighting.	2	20	Officer /Staff	21/5/2023	22/5/2023
	65	FM-2	Custom Assessment, Goods Delivery Procedure, CD VAT, Tax & AIT.	1	25	Officer	28/5/2023	
June 2023	66	O & M-2	Operation and Maintenance works of Transformers, 400V, 6.6KV, 11KV, 132kV, 230KV, 400KV bus system & GIS.	2	20	Officer	4/6/2023	5/6/2023
	67	OPN-2	Basic Operation Principle of Water Treatment Plant	2	25	Officer	10/6/2023	11/6/2023
	68	MM-1	Mechanical Maintenance works of BFP, CEP, ACWP/OCWP, CCWP & CWP	2	25	Staff	14/6/2023	15/6/2023
	69	FM-3	Financial Management for Non-Finance Officer	1	20	Officer	18/6/2023	

Proposed by:

Manager (HRD) (Addl. Charge)
APSCS

Approved by:

Managing Director
APSCS