



Ashuganj Power Station Company Ltd.  
(An Enterprise of Bangladesh Power  
Development Board)  
Ashuganj, Brahmanbaria-3402  
Administration Section  
[www.apscl.gov.bd](http://www.apscl.gov.bd)



**Record Number:** 27.25.1233.000.211.08.0050.17.198

Date: 27/10/2025

#### **Office Order (Ex-Bangladesh Leave)**

With reference to the Government office order of Power Division, Ministry of Power Energy and Mineral Resources, Bangladesh Memo No: 27.00.0000.000.089.25.0005.24.415; Dated: 24/09/2025, Mr. A. K. M. Humayan Kabir Dewan, Manager (Health, Safety & Environment) of Ashuganj Power Station Company Ltd. (APSCL) has been granted to perform the Holy Umrah in Saudi Arabia (KSA) from 01/11/2025 to 10/11/2025 or 10 (Ten) days from the start of the journey (including travel time).

**02. This leave is granted as Ex-Bangladesh leave under the following terms & conditions:**

- a. He will draw his pay and allowances in local currency. There will be no financial involvement of the company in this regard.
- b. All expenses will be borne by himself.
- c. He will not stay abroad beyond the approved period.
- d. This period of stay will be deducted as per section 5.9 of the service rules of APSCL.

In the absence of the above officer, Mr. Md. Atiqur Rahman, Manager (Health, Safety & Environment), APSCL will hold the charge in addition to his duties at APSCL.

03. This order has been issued with the approval of the competent authority.

27-10-2025

Mohammad Anamul Haque  
Deputy General Manager (HR & Admin)  
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**Record Number:** 27.25.1233.000.211.08.0050.17.198/1 (9)

Date: 27/10/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Deputy Secretary & Executive Director (Admin/HR), Office of the Executive Director (Administration/HR), Ashuganj Power Station Company Ltd.;
2. Executive Director (Operation & Maintenance), ED (O & M) Office, Ashuganj Power Station Company Ltd.;
3. Chief Staff Officer (XEN), Managing Director Office, Ashuganj Power Station Company Ltd. (With a request for the kind attention of Managing Director);
4. Airport Manager, Hazrat Shahjalal International Airport, Dhaka.;
5. Manager (HSE)-1, Health, Safety & Environment, Ashuganj Power Station Company Ltd.;

6. Manager (HSE)-2, Health, Safety & Environment, Ashuganj Power Station Company Ltd.;
7. Deputy Manager (HR & Admin), HR-2 (Labour, Welfare and Payroll), Ashuganj Power Station Company Ltd.;
8. The Royal Embassy of Saudi Arabia in Dhaka, Bangladesh and
9. Office/Personal file copy, .



27-10-2025

Md. Obaid Ullah Jaki  
Deputy Manager (HR & Admin)