



Ashuganj Power Station Company Ltd.
(An Enterprise of Bangladesh Power
Development Board)
Ashuganj, Brahmanbaria-3402
Administration Section
www.apscl.gov.bd



Record Number: 27.25.1233.000.211.08.0050.17.145

Date: 17/09/2025

Office Order (Ex-Bangladesh Leave)

With reference to the Government office order of Power Division, Ministry of Power Energy and Mineral Resources, Bangladesh Memo No: 27.00.0000.089.25.005.24.377; Dated: 30/12/2024, Mr. Rahidul Alam, Deputy Manager (Procurement) of Ashuganj Power Station Company Ltd. (APSCL) has been granted to perform the Holy Umrah in Saudi Arabia (KSA) from 09/01/2025 to 24/01/2025 or 16 (Sixteen) days from the start of the journey (including travel time).

This leave is granted as Ex-Bangladesh leave under the following terms & conditions:

1. He will draw his pay and allowances in local currency. There will be no financial involvement of the company in this regard;
2. All expenses will be borne by himself;
3. He will not stay abroad beyond the approved period;
4. His Spouse Moriam Easmin (Passport no. A03334299) and son Ahmad Saleheen (Passport no. B00041864) will accompany him.
5. This period of stay will be deducted as per section 5.9 of the service rules of APSCL.

In the absence of the above officer, Mr. Abdullah Al Mamun, Executive Engineer, APSCL will hold the charge of Manager (Procurement), Routine duty in addition to his duties and Mr. Biazid Bostame, Assistant Manager (Procurement) APSCL will hold the charge of Deputy Manager (Procurement) in addition to his duties at APSCL.

17-09-2025

Mohammad Anamul Haque
Deputy General Manager (HR & Admin)

Record Number: 27.25.1233.000.211.08.0050.17.145/1 (11)

Date: 17/09/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Deputy Secretary & Executive Director (Admin/HR), Office of the Executive Director (Administration/HR), Ashuganj Power Station Company Ltd.;
2. Executive Director (Operation & Maintenance), ED (O & M) Office, Ashuganj Power Station Company Ltd.;
3. Deputy General Manager (Procurement) (Current duty), Office of DGM (Procurement), Ashuganj Power Station Company Ltd.;
4. Executive Engineer, Procurement-1, Ashuganj Power Station Company Ltd.;
5. Chief Staff Officer (XEN), Managing Director Office, Ashuganj Power Station Company Ltd. (With a

request for the kind attention of Managing Director);
6. Manager (Procurement) (Regular Duty), Procurement-2, Ashuganj Power Station Company Ltd.;
7. Airport Manager, Hazrat Shahjalal International Airport, Dhaka.;
8. Deputy Manager (HR & Admin), HR-2 (Labour, Welfare and Payroll), Ashuganj Power Station Company Ltd.;
9. Assistant Manager (Procurement), Procurement-2, Ashuganj Power Station Company Ltd.;
10. The Royal Embassy of Saudi Arabia in Dhaka, Bangladesh and
11. Office/Personal file copy, .



A handwritten signature in black ink, appearing to read 'OB' followed by a stylized signature.

17-09-2025

Md. Obaid Ullah Jaki
Deputy Manager (HR & Admin)