

(Replaced by same date and memorandum)



Ashuganj Power Station Company Ltd.
(An Enterprise of Bangladesh Power
Development Board)
Ashuganj, Brahmanbaria-3402
HR-2 (Labour, Welfare and Payroll)
www.apscl.gov.bd



Record Number: 27.25.1233.000.211.08.0050.17.197

Date: 22/10/2025

Office Order (Ex-Bangladesh Leave)

With the approval of the competent authority Mr. Md. Rafiqul Islam Bhuyan (Employee ID: 0811110216), Junior Assistant Manager, MIS & ICT of Ashuganj Power Station Company Ltd. (APSCL) has been granted Ex-Bangladesh leave for performing holy Umrah in Saudi Arabia (KSA) from 27/10/2025 to 09/11/2025 or 14 (fourteen) days when the tour actually starts in order to make overseas travel under the following terms & conditions:

1. He will draw his pay and allowances in local currency. There will be no financial involvement of the company in this regard.
2. All expenses will be borne by himself;
3. He will not stay abroad beyond the approved period;
4. This period of stay will be deducted as per section 5.9 of the service rules of APSCL.

In the absence of the above officer, Mr. Md. Firoz Ahammed, Deputy Manager, APSCL will hold the charge in addition to his duties at APSCL.

26-10-2025

Mohammad Anamul Haque
Deputy General Manager (HR & Admin)
01730026789
dgmhradmin@apscl.org.bd

Record Number: 27.25.1233.000.211.08.0050.17.197/1 (9)

Date: 22/10/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Deputy Secretary & Executive Director (Admin/HR), Office of the Executive Director (Administration/HR), Ashuganj Power Station Company Ltd.;
2. Deputy General Manager (MIS & ICT), Office of the Deputy General Manager (MIS & ICT), Ashuganj Power Station Company Ltd.;
3. Airport Manager, Hazrat Shahjalal International Airport, Dhaka.;
4. Chief Staff Officer (XEN), Managing Director Office, Ashuganj Power Station Company Ltd. (With a request for the kind attention of Managing Director);
5. Deputy Manager (HR & Admin), HR-1 (Recruitment & Promotion), Ashuganj Power Station Company Ltd.;
6. Deputy Manager (MIS & ICT), MIS & ICT (Zone-C), Ashuganj Power Station Company Ltd.;
7. The Royal Embassy of Saudi Arabia in Dhaka, Bangladesh;
8. Junior Assistant Manager (IT), MIS & ICT (Zone-C), Ashuganj Power Station Company Ltd. and
9. Personal Copy, .



A handwritten signature in black ink, appearing to read 'Obaid' or a similar name.

26-10-2025

Md. Obaid Ullah Jaki
Deputy Manager (HR & Admin)