



আনসার-ভিডিপি উন্নয়ন ব্যাংক

ANSAR-VDP UNNAYAN BANK

দারিদ্র্য বিমোচন, নারীর ক্ষমতায়ন, অর্থনৈতিক উন্নয়নে অঙ্গীকারবদ্ধ

Personnel Department

No-PF- 421/ 8096

Date: 03-06-26

Office Order

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.000.242.25.0015.26.203, Dated: 17-05-2026 the following Principal Officer of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below

Sl no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Masuma Khanam ID No- 421 Principal Officer, Ansar-VDP Unnayan Bank, Kalkini Branch, Madaripur	For Treatment Country: India	MD.SHAMEMMUR RAHMAN- Husband	From the date 18-05-2026 to 16-06-2026 or 30 (Thirty) days from the date of travelling (including travel time).

2. Terms and Conditions are as below:

- She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
 - She will draw all pay and allowances in local currency;
 - Her travelling time will be treated as ex-Bangladesh leave;
 - The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - She will not be allowed to stay abroad for more than the approved period.
3. This order has been issued with the approval of the competent authority.

Md. Enamul Haque
Department Head
Phone: +88-02-222221239
Email: avubpd@gmail.com

No-PF- 421/ 8096

Date: 03-06-2026

Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shajalal International Airport, Dhaka/Land Port (all), Bangladesh.
- Deputy General Manager, Ansar-VDP Unnayan Bank, Central Accounts Department, Head Office, Dhaka.
- System Analyst, ICT Department, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar-VDP Unnayan Bank's Website).
- Regional Manager, Ansar-VDP Unnayan Bank, Regional Office, Faridpur.
- Manager, Ansar-VDP Unnayan Bank, Kalkini Branch, Madaripur.
- Masuma Khanam, ID No- 421, Principal Officer, Ansar-VDP Unnayan Bank, Kalkini branch, Madaripur.
- Office Copy/Master Copy.

Din Mohammed
Assistant General Manager

Head Office: 14, Outer Circular Road, Rajarbagh, Dhaka-1217

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