



আমসার-ভিডিপি উন্নয়ন ব্যাংক

ANSAR-VDP UNNAYAN BANK

SACED
7/3/2027

Personnel Department

No-PF-156/ 6305

Date: 12-03-2026

Office Order

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.000.231.25.0004.25.67, Dated: 09-03-2026 the following Principal Officer of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

Sl no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Md. Shah alam ID No-156 Principal Officer Ansar-VDP Unnayan Bank Fakirhat Barnch, Bagerhat	For treatment Country: India	Asia Khatun- Wife	From the date 09-03-2026 to 07-04-2026 or 30 (Thirty) days from the date of travelling (including travel time).

2. Terms and Conditions are as below:

- He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- He will draw all pay and allowances in local currency;
- His travelling time will be treated as Ex-Bangladesh leave;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- He will not be allowed to stay abroad for more than the approved period.

3. This order is issued with the approval of the competent authority.

Md. Enamul Haque
Deputy General Manager
Phone: +88-02-2222224291
Email: avubpd@gmail.com

No-PF-156/ 6305

Date: 12-03-2026

A Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shajalal International Airport, Dhaka/Land Port (all), Bangladesh.
- Head of the Department, ICT, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar-VDP Unnayan Bank's Website).
- Md Shah Alam, ID No-156, Principal Officer, Ansar-VDP Unnayan Bank, Fakirhat Branch, Bagerhat.
- Sabbir Mahmud, ID No-1013, 2nd Officer (Officer), Ansar-VDP Unnayan Bank, Fakirhat Branch, Bagerhat.
- Office Copy/Master Copy.

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Dilruba Harun sonia
Principal Officer

Government of the People's Republic of Bangladesh
Ministry of Finance
Financial Institutions Division
Training-2 branch

www.fid.gov.bd

Record Number: 53.00.0000.000.231.25.0004.25.67

Date: 09 Mar 2026

Managing Director, Ansar-VDP Development Bank, Head Office Dhaka.

Subject: Ex-Bangladesh leave.

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	Md Shah Alam (Passport No: B00029928), Principal Officer, Ansar-VDP Unnayan Bank, Fakirhat Branch, Bagerhat
Accompanied by	Asia Khatun (Passport No: B00029927), Wife
Country to visit	India
Purpose	For the treatment of his wife
Period	From 09-03-2026 to 07-04-2026 or 30 (Thirty) days from the date of travelling (including travel time)

- He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
 - He will draw all pay and allowances in local currency;
 - His travelling time will be treated as ex-Bangladesh leave;
 - The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - He will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.



09-03-2026

M M Ashik Reza

Senior Assistant Secretary

Phone : 02223358431

E-mail : sas.training2@fid.gov.bd

Record Number: 53.00.0000.000.231.25.0004.25.67/1 (6)

Date: 09 Mar 2026

A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of seniority):

- Director General, Department of Immigration & Passport, Agargaon, Dhaka;

2. Executive Director, Hazrat Shah Jalal International Airport, Dhaka,
;
3. PS to Secretary, Secretariat Office, Financial Institutions Division;
4. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/Land Ports (all), Bangladesh,
;
5. Mr. Md Shah Alam (Passport No: B00029928), Principal Officer, Ansar-VDP Unnayan Bank, Fakirhat Branch, Bagerhat,
and
6. Mr. Chandan Paul, Assistant Maintenance Engineer, ICT Cell, Financial Institutions Division.



A handwritten signature in black ink, located above the date and name of the official.

09-03-2026
M M Ashik Reza
Senior Assistant Secretary