



# আনসার-ভিডিপি উন্নয়ন ব্যাংক

## ANSAR-VDP UNNAYAN BANK

### Personnel Department

No-PF- 163/ 3148

Date: 12-11-2024


#### Office Order

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.008.24.446, Dated: 07-11-2024 the following Deputy General Manager of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

Sl no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Md Abdur Rahim Shikdar ID No- 163 Deputy General Manager Common Service Department Ansar-VDP Unnayan Bank Head Office, Dhaka	For Performing Holy Umrah  Country: Saudi Arabia	Mst Farida Yeasmin - Wife	From the date 07-11-2024 to 21-11-2024 or 15 (fifteen) days from the date of travelling (including travel time).

#### 2. Terms and Conditions are as below:

- He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
  - He will draw all pay and allowances in local currency;
  - His travelling time will be treated as Ex-Bangladesh leave;
  - The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
  - He will not be allowed to stay abroad for more than the approved period.
3. This order is issued with the approval of the competent authority.

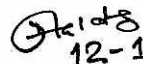
  
12-11-2024  
Md. Shahjahan Akanda  
Deputy General Manager (CC)  
Phone: +88-02-222224291  
Email: avubpd@gmail.com

No-PF- 163/ 3148

Date: 12-11-2024

#### Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to General Manager (Administration/Operation/Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shajalal International Airport, Dhaka/Land Port (all), Bangladesh.
- Deputy General Manager, Ansar-VDP Unnayan Bank, Central Accounts Department, Head Office, Dhaka.
- Deputy General Manager, Ansar-VDP Unnayan Bank, Common Service Department, Head Office, Dhaka.
- System Analyst, ICT Department, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar-VDP Unnayan Bank's Website).
- Md. Abdur Rahim Shikdar, ID No- 163, Deputy General Manager, Ansar-VDP Unnayan Bank, Common Service Department, Head Office, Dhaka.
- Office Copy/Master Copy.

  
12-11-2024  
Palash Halder  
Principal Officer

H:\Leave\Omrah Hajj\163- Md. Abdur Rahim Shikdar\Pre Approval Letter- Md Abdur Rahim Sikdar-163 DGM.Docx

Head Office: 14, Outer Circular Road, Rajarbagh, Dhaka-1217

Telephone : 48322181, 48313191, 48313147, 48313196, 49347615

Website: <https://ansarvdpbank.portal.gov.bd> [www.ansarvdpbank.gov.bd](http://www.ansarvdpbank.gov.bd)

E-mail: info@ansarvdpbank.gov.bd

Government of the People's Republic of  
Bangladesh  
Ministry of Finance  
Financial Institutions Division  
Training Section

www.fid.gov.bd

**Record Number:** 53.00.0000.231.25.008.24.446

**Date:** 07/11/2024

Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.

**Subject: Ex-Bangladesh leave.**

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	Md Abdur Rahim Shikdar, Deputy General Manager Ansar-VDP Unnayan Bank, Head Office, Dhaka
Accompanied by	Mst Farida Yeasmin, wife
Country to visit	Saudi Arabia
Purpose	For performing holy Umrah
Period	From 07-11-2024 to 21-11-2024 or 15 (fifteen) days from the date of travelling (including travel time)

- (a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- (b) He will draw all pay and allowances in local currency;
- (c) His travelling time will be treated as ex-Bangladesh leave;
- (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- (e) He will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.



07-11-2024

Farjana Jahan

Senior Assistant Secretary  
02223352450 (Phone)  
ds.training@fid.gov.bd

**Record Number:** 53.00.0000.231.25.008.24.446/1 (6)

**Date:** 07/11/2024

**A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of seniority):**

1. Director General, Department of Immigration & Passport, Agargaon, Dhaka;
2. Executive Director, Hazrat Shah Jalal International Airport, Dhaka;

3. PS to Secretary, Secretariat Office, Financial Institutions Division;
4. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
5. Mr. Md Abdur Rahim Shikdar, Deputy General Manager, Ansar-VDP Unnayan Bank, Head Office, Dhaka and
6. Assistant Maintenance Engineer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website).



A handwritten signature in black ink, located above the typed name and date.

07-11-2024

Farjana Jahan

Senior Assistant Secretary