

Government of the People's Republic of Bangladesh  
Bangladesh Ansar & Village Defence Party  
Headquarters, Khilgaon, Dhaka-1219  
[www.ansarvdp.gov.bd](http://www.ansarvdp.gov.bd)

Memo No- 44.03.0000.011.37.069.24. 2021

Date: 26/05/1432 Bangla  
10/09/2025 AD

**OFFICE ORDER**

As per Scheduled Leave Rules-1959, the following member of Bangladesh Ansar and VDP has been granted to visit the country for the specified period mentioned in the following table.

Sl. No	Name, Designation & Place of Posting	Purpose and Country Name	Accompany	Approved Leave	Name of duty holder during leave
1	Md Sarowardi (PRL) Passport No- A18115518 Reg No- 19548, Havildar Sherpur Ansar Battalion (32 BN). Nalitabari, Sherpur	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	N/A	From 11/09/2025 to 25/09/2025 or 15 (Fifteen) days from the actual date of journey.	-

2. The terms and conditions are as follows:

- ❖ While traveling abroad he will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ He can't overstay or exceed the approved period of time;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;

3. This order is issued with the approval of the competent authority.

  
10.09.25

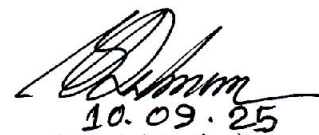
Mohammad Sazzadur Rahman, BVMS, PAMS  
Director (Administration)  
Phone: +88-02-47214925  
Email : dir\_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General (related to), Bangladesh Ansar and VDP, .....
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Ports.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Director/Deputy Director (related to), .....
9. Admin/Record Branch/ Record Battalion, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
11. Mr/Mrs .....
12. Office & Master Copy.

  
10.09.25

Director (Administration)