

Government of the People's Republic of Bangladesh  
Bangladesh Ansar & Village Defence Party  
Headquarters, Khilgaon, Dhaka-1219  
[www.ansarvdp.gov.bd](http://www.ansarvdp.gov.bd)

Memo No- 44.03.0000.011.37.069.24. 2183

Date : 13-07/1431 Bangla  
29-10-2024 AD.

**OFFICE ORDER**

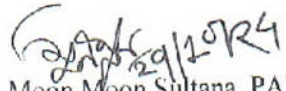
As per Scheduled Leave Rules- 1959, the following members of Bangladesh Ansar and VDP have been granted leave outside Bangladesh to visit for the specified period mentioned in the following table.

Sl. No	Name, Designation & Posting	Purpose	Accompany	Period of leave	Name of leave substitute
	Md Masud Rana Master/Boat Driver Administration Wing Branch, Bangladesh Ansar & VDP, Headquarters, Khilgaon, Dhaka.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	Moyna Akter Relation: Wife	From 03/11/2024 to 22/11/2024 or 20 (Twenty) days from the actual date of journey.	Md Motahar Hossen Accountant.
2.	Muhammad Atikullah Reg No- 10915 Naib Subedar, 25 Ansar Battalion, Madaripur.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	Rahima Begum Relation: Wife	From 21/01/2025 to 19/02/2025 or 30 (Thirty) days from the actual date of journey.	Md Abu Bakar Siddik Reg No- 16383 Naib Subedar

2. The terms and conditions are as follows:

- ❖ While traveling abroad they will get salary/allowances in Bangladeshi currency;
- ❖ In these visits there will be no financial involvement of Bangladesh Government;
- ❖ They can't overstay or exceed the approved Period of time ;
- ❖ At the end of the visit, they will join their post.
- ❖ Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for these visits;

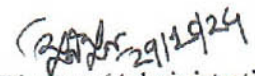
3. This order is issued with the approval of the competent authority.

  
Moon Moon Sultana, PAMS  
Director (Administration)  
Phone : +88-02-47214925  
Email : dir\_admin@ansarvdp.gov.bd  
Date : 13-07/1431 Bangla  
29-10-2024 AD.

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General (related to), Bangladesh Ansar and VDP, .....
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Ports.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Director/Deputy Director (related to), .....
9. Admin/Record Branch/ Record Battalion, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
11. Mr/Mrs .....
12. Office & Master Copy.

  
Director (Administration)