

Government of the People's Republic of Bangladesh  
Bangladesh Ansar & Village Defence Party  
Headquarters, Khilgaon, Dhaka-1219  
[www.ansarvdp.gov.bd](http://www.ansarvdp.gov.bd)

Memo No- 44.03.0000.011.37.047.25. 1356

Date : 10-03+1432 Bangla.  
24-06+2025 AD.

**OFFICE ORDER**

As per the Prescribed Leave Rule, 1959, the following Member of Bangladesh Ansar and VDP has been granted earned leave (Ex-Bangladesh) to Saudi Arabia for the mentioned period.

Sl. No	Name, Designation & Posting	Purpose	Accompany	Approved Period of Time	Name of duty holder during leave
1.	Mst Saira Aktar Mohila Ansar Distric Ansar & VDP Office, Khulna, Attach: Bangladesh Ansar & VDP Academy, Safipur, Gazipur.	Holy Umrah Hajj	Daughter- Mst Ayesha Siddique Son in low- Md Azim Uddin.	From 25/06/2025 to 24/07/2025 or 30 (Thirty) days from the actual date of journey.	Hosneara Khanom Mohila Ansar Distric Ansar & VDP Office, Khulna, Attach: Bangladesh Ansar & VDP Academy, Safipur, Gazipur .

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit, there will be no financial implication of the government;
- ❖ She can't overstay or exceed the approved period of time;
- ❖ At the end of the visit, she will join her post.
- ❖ Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for this visit.

3. This order is issued with the approval of the competent authority.

  
24.06.25  
Mohammad Sazzadur Rahman, PAMS, BVMS  
Director (Administration)  
Phone : 01730038006  
Email : [dir\\_admin@ansarvdp.gov.bd](mailto:dir_admin@ansarvdp.gov.bd)

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**Copy forwarded for kind information and necessary action (Not as seniority):**

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Commandant, Bangladesh Ansar and VDP Academy, Safipur, Gazipur.
6. Deputy Director General, Bangladesh Ansar and VDP, Khulna Range, Khulna.
7. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
8. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
9. Director (Record), Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka.
10. District Commandant, Ansar & VDP Officer, Khulna.
11. ICT Branch, Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
12. District Accounts Officer, Khulna.
13. Mst Saira Aktar, Mohila Ansar, Distric Ansar & VDP Office, Khulna, Attach: Bangladesh Ansar & VDP Academy, Safipur, Gazipur.
14. Hosneara Khanom, Mohila Ansar, Distric Ansar & VDP Office, Khulna, Attach: Bangladesh Ansar & VDP Academy, Safipur, Gazipur.
15. Office & Master Copy.

  
Director (Administration)  
24.06.25