

Government of the People's Republic of Bangladesh
Bangladesh Ansar & VDP
Headquarters, Khilgaon, Dhaka-1219
Admin Branch

Record Number: 44.03.0000.000.011.37.0060.23.2519

Date: 10/11/2025

Office Order

As per Scheduled Leave Rules-1959, the following members of Bangladesh Ansar and VDP have been granted leave outside Bangladesh to visit the country for the specified period mentioned in the following table.

Sl	Name, Designation & Place of Posting	Purpose and Country Name	Accompany	Approved Leave	Name of duty holder during leave
1	Md Maniruzzaman Passport No- A11864314 Reg No- 33350, Lance Naik Tangail Ansar Battalion (8 Bn); Attached- Record Battalion Branch.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	1 Aklima Begum 2 Nargis Sultana Relation: Mother & Sister.	From 23/11/2025 to 12/12/2025 or 20 (Twenty) days from the actual date of journey.	Shri Jaydev Majhi Reg No- 28679 Nayek
2	Md Jashim Uddin Passport No- A12212785 Reg No- 1914335, Sepoy Satkhira Ansar Battalion (30 Bn); Attached- Engineering Branch.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	1 Hur-E-Jannat. 2 Aqefa Ashrafiya Bushra. 3 Syeda Marshida Yeasmin. Relation: Wife, Daughter & Mother in law.	From 11/12/2025 to 30/12/2025 or 20 (Twenty) days from the actual date of journey.	Md Golzar Hossain Office Assistant cum- Computer Typist.
3	Hur-E-Jannat Passport No- A12179634 Office Assistant cum-Computer Typist, KPI Branch, Headquarters, Khilgaon, Dhaka.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	1 Md Jashim Uddin. 2 Aqefa Ashrafiya Bushra. 3 Syeda Marshida Yeasmin. Relation: Husband, Daughter & Mother.	From 11/12/2025 to 30/12/2025 or 20 (Twenty) days from the actual date of journey.	Farid Hossain Office Assistant cum- Computer Typist.

4	Md Abdul Malek Passport No. A17493902 Reg No. 1916063, Sepoy Lakshmipur Ansar Battalion (18 Bn), Ramganj, Lakshmipur.	Traveling to India for his treatment.	1 Aklima Sultana 2 Mysha Umma Mariam Relation: Wife & Daughter	From 01/12/2025 to 25/12/2025 or 25 (Twenty Five) days from the actual date of journey.	Md Mokarram Hossain, Reg No- 1915716, Sepoy.
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The terms and conditions are as follows:

- While traveling abroad they will get salary/allowances in Bangladeshi currency;
 - In this visit there will be no financial implication of the government;
 - They can't overstay or exceed the approved period of time;
 - At the end of the visit, they will join their post;
 - Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
3. This order is issued with the approval of the competent authority.

Mohammad Sazzadur Rahman

10-11-2025

Mohammad Sazzadur Rahman
Director (Admin) (Regular Duty)

Record Number: 44.03.0000.000.011.37.0060.23.2519/1 (12)

Date: 10/11/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary, Senior Secretary Office, Ministry of Home Affairs;
2. Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs;
3. Director General, Director General Office, Bangladesh Ansar and VDP;
4. Director General, Director General, DIP;
5. Deputy Director General (related to),, Bangladesh Ansar and VDP,
6. Executive Director, Hazrat Shahjalal International Airport, Bangladesh Civil Aviation Authority, Kurmitola, Dhaka-1229.;
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.;
8. Director (Record) (Regular Duty), Record Branch, Bangladesh Ansar and VDP;
9. Director/Deputy Director (related to),
10. Executive Engineer, Engineering Branch, Bangladesh Ansar and VDP;
11. Deputy Director (Record Battalion), Bangladesh Ansar and VDP and
12. Administrator (Additional Responsibility), ICT Branch, Bangladesh Ansar and VDP.



Mohammad Sazzadur Rahman

10-11-2025

Mohammad Sazzadur Rahman
Director (Admin) (Regular Duty)