

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.071.24.1861

Date: 11/05/1432 Bangla
26/08/2025 AD

OFFICE ORDER

As per Scheduled Leave Rules-1959, the following members of Bangladesh Ansar and VDP have been granted leave outside Bangladesh to visit the country for the specified period mentioned in the following table.

Sl. No	Name, Designation & Place of Posting	Purpose and Country Name	Accompany	Approved Leave	Name of duty holder during leave
1	Md Dulal Uddin Passport No- A18125009 Weapon Instructor, VTC Kalakopa, Dhaka; Attached- Bangladesh Ansar and VDP Academy, Safipur, Gazipur.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	N/A	From 11/09/2025 to 25/09/2025 or 15 (Fifteen) days from the actual date of journey.	Md Sadek Hossain Khoka
2	Md AB Mannan Passport No- A18108738 Reg No- 28623, Naik, Dinajpur Ansar Battalion (33Bn), Attached - Bangladesh Ansar and VDP Academy, Safipur, Gazipur.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	N/A	From 11/09/2025 to 25/09/2025 or 15 (Fifteen) days from the actual date of journey.	Md Shahab Uddin Reg No- 1916779 Soldier.
3	Md Shaidur Rahman Talukder Passport No- A18019377, Storeman, Provision Branch; Deployed: DPC Bhandar-2, Bangladesh Ansar and VDP Academy, Safipur, Gazipur.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	N/A	From 11/09/2025 to 25/09/2025 or 15 (Fifteen) days from the actual date of journey.	Zahirul Islam Quarter Master Provision Branch.
4	Md Khalid Hasan Passport No- A09054589 Office Assistant, District, Commandant's Office, Khulna.	Traveling to Saudi Arabia to perform the Holy Umrah Hajj.	Hasina Begum Relation: Mother.	From 07/09/2025 to 26/09/2025 or 20 (Twenty) days from the actual date of journey.	Asim Kumar Shil Accountant, District Commandant's Office, Khulna.
5	Banashri Kirtania Passport No- A09363076, Upazila Women Trainer, Upazila Ansar and VDP Office, Sadar, Bagerhat.	Traveling to India for personal treatment.	Shaymali Rani Kirtania Relation: Mother.	From 16/09/2025 to 30/10/2025 or 45 (Forty five) days from the actual date of journey.	S M Faisal Mahmud, Upazila Trainer, Sadar, Bagerhat.

2. The terms and conditions are as follows:

- ❖ While traveling abroad they will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ They can't overstay or exceed the approved period of time;
- ❖ At the end of the visit, they will join their post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;

3. This order is issued with the approval of the competent authority.


26.08.25

Mohammad Sazzadur Rahman, BVMS, PAMS
Director (Administration)
Phone: +88-02-47214925
Email: dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General (related to), Bangladesh Ansar and VDP,
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Ports.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Director/Deputy Director (related to),
9. Admin/Record Branch/ Record Battalion, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
11. Mr/Mrs
12. Office & Master Copy.


26.08.25
Director (Administration)